



EASA Regulations – Management Responsibilities

Course Benefits

If you are a senior manager or staff member who holds accountability to EASA in the Form-4 process then this course is for you. Understanding your responsibilities defends you personally against possible legal action and enables you to develop successful business systems to both improve efficiency and reduce error.

This course will:

- ▶ Highlight what your legal responsibilities are
- ▶ Enable you and your organisation to demonstrate improved compliance to your regulatory authority
- ▶ Equip you to proactively engage with the quality and regulatory aspects of your organisation

Course Overview

This course is one of a series that have been introduced by Baines Simmons specifically to develop the competence of senior managers. The course will provide an understanding of the basic responsibilities as an Accountable (or Key) Manager.

The capabilities and professionalism of Key Personnel within EASA Approved Organisations play a significant part in sustaining flight safety. Accordingly EASA and National Aviation Authorities have generated requirements for Key Personnel. This course will equip participants with the knowledge and understanding of these requirements.

If you are an EASA Form 4 applicant or holder this course is definitely for you.

Who Should Attend

This course will be ideally suitable for:

- ▶ Accountable Managers (Part I45 and M)
- ▶ Maintenance Managers
- ▶ EASA Form 4 holders or applicants
- ▶ Senior engineering staff

Would also be of benefit to:

- ▶ Organisation's Human Resources managers

No specific prior knowledge regarding EASA is required to join the course.

Learning Outcomes

By the end of the course participants will be able to:

1. Effectively assess their organisations process of compliance to the regulations
2. Appreciate their legal responsibilities towards Aircraft Maintenance and Continuing Airworthiness regulations
3. Explain the impact of the implementation of an effective safety and quality policy
4. Identify and select Safety Management mechanisms for assuring safety
5. Discharge their legal Form-4 responsibilities correctly
6. Explain in general terms the EASA Part I45, Part M Sub Part G and JAR OPS Quality Systems
7. Evaluate the cost implications of quality
8. Understand the regulations so that they can ask the right questions in their organisations

Comments from previous participants

"Excellent course, really made me think about the whole aviation environment, and in particular my role and the responsibilities it carries"

"Excellent course, would recommend that all my Form 4 holders attend the course"

"Really clear units covered at a good pace"

"I believe most people in a maintenance environment would benefit"

"I now have a much better understanding of the Quality System we work in, I feel more able to challenge some of our processes"

Related Courses:

TS01 – Safety Management Systems – Essentials for Managers

TQ01 – Quality Systems - Essentials for Managers

TT03 – Maintenance Programmes – Essentials for Managers



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Key Topics Covered

- ▶ The international legal environment, ICAO
- ▶ Introduction to the regulations, including the role of EASA
- ▶ EASA's structure
- ▶ The regulations and implementing rules (EC 2042/2003, EC 1702/2003, etc)
- ▶ The accountabilities and responsibilities of the EASA Form 4 holder
- ▶ The EASA rule making process and how to receive updates regarding the changing landscape of legal responsibilities
- ▶ Error Management through effective Safety Management Systems

Presentation Format

A balanced mix of group discussions, whiteboard work and PowerPoint presentations. Managed syndicate exercises afford participants the opportunity to practise the application of new processes and techniques.

Accreditations

This course is aligned with the EASA system of learning

General	Familiarisation with the principal elements of subject
Detailed	Detailed knowledge of theoretical and practical aspects of subject
Specialised	Detailed process-oriented knowledge of theoretical and practical aspects of subject

Assessment Process

Should the attendee wish to undertake the EASA accredited E-Learning examination in order to gain an EASA certificate, Baines Simmons can arrange this (EASA charges apply).

Duration / Course Size

- 1 day
- 12 maximum - open course
- 16 maximum - on-site at your facility

Book now or call us for a discussion of your needs

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Ref: TR01 - EASA Regulations – Management Responsibilities

The Baines Simmons Difference

Our expertise and enthusiasm have made us trusted partners to **250 of the world's leading aviation organisations.**

10 reasons clients say they use us...

1. International market leaders
2. 99.8% participant recommendation
3. Extensive range of courses
4. Latest up-to-date knowledge
5. Catalysts for change
6. Inspirational training consultants
7. In-company customised training
8. Proven training results
9. Global aviation perspectives
10. Successful track record

Our Training Philosophy

To get the best from people we believe you must not only enhance their skills, but also awaken their drive, enthusiasm and belief that they can make a difference. To achieve success we focus on inspiring participants in the will to professionally succeed. We believe it is the combination of desire as well as skills that determines success.

Our Approach

Our programmes are designed from the outset to achieve successful learning outcomes so that participants will enjoy positive learning experiences – using a powerful mix of practical know-how and subject matter expertise. We use:

- ▶ Industry leading consultants
- ▶ Broad hands-on knowledge and experience
- ▶ Professional learning techniques

You can always rely on a Baines Simmons course to provide:

- ▶ 100% commitment to high energy, high impact learning
- ▶ PRACTICAL best practice techniques
- ▶ Consultants that are EASA licensed aircraft engineers and/or ex-regulatory Aviation Authority personnel
- ▶ The flexibility to tailor around your working environment and requirements
- ▶ Stimulating / interactive presentations
- ▶ The latest thought-leadership thinking, including real world case studies, investigation reports and analysis